

# Registration

\$100 New Registration Fee (Non-Refundable)

\$50 Re-registration Fee (Non-Refundable)

All areas must be completed. Do not skip sections. If not applicable, write "N/A."

ŧ	Student Full Name	Age: Birth Date:	Grade Entering:		
Idei	Student's Physical Address:	Mailing Addre	ess:	🖵 Male	Professed faith in
Stu				🖵 Female	Jesus?
					🗖 Yes 🗖 No
Title V	Please check if receiving the following <ul> <li>(TANF) Temporary Assistance to Needy families</li> <li>Food Stamps Foster Care</li> </ul>		Ethnicity: Hispanic/Latino Yes   No	itino 🛛 Black/African American 🖵 Native Hawaiian c	
	Parents/Guardians Are:  Married  Separated  Di		rced 🛛 Living To	gether 🛛 Widow/Widower	Foster Parent
λpc	Student resides with: Darents Dothe	er 🗖 Fathe	er 🛛 Grandpa	rents 🛛 Legal Guardian 🗳	
ust	Is student part of a Custody/Court/Restraining Or	□ Yes □ No * <i>If</i>	yes, please attach copy of order v	with this application.	
0	Is anyone specifically prevented from having acce	ss to this studer	nt? 🛛 Yes 🖵 No 🛛 * <i>lf</i>	yes, please list name(s):	

			r	r	r
	Name		Relationship to Student	Best Contact # Is this a cell#?  Yes  No	Work#
dian 1	Physical Address	□Same as Student	Email		Emergency Alert
Parent/Guardian 1	Mailing Address		Church Attending	Religion	Professed faith in Jesus? Yes No
Ра	Employer Name and Address		Job Title		
			Custody: 🗖 Full	Legal Physical Custody	□None
	Name		Relationship to Student	Best Contact # Is this a cell#? □Yes □No	Work#
dian 2	Physical Address	□Same as Student	Email		Emergency Alert
Parent/Guardian 2	Mailing Address		Church Attending	Religion	Professed faith in Jesus? Yes I No
Ра	Employer Name and Address		Job Title		1
			Custody: 🖵 Full	Legal Physical Custody	None
	Name		Relationship to Student	Best Contact# Is this a cell#? □Yes □No	Work#
an 3	Physical Address	□Same as Student	Email	1	Emergency Alert Email Cell
Parent/Guardian	Mailing Address		Church Attending	Religion	Professed faith in Jesus? Yes No
Par	Employer Name and Address		Job Title		·
			Custody: 🗖 Full	Legal Physical Custody	□None

	Family Physician	Phone	Preferred Hospital
e	Family Dentist	Phone	Dental Insurance: 🗖 Yes 🗖 No
Insurance	Insurance Company	Member Number	Group Number
lns	Name of Policy Holder	DOB	
	Allergies:		
	Medical Condition:		

\*\*\*Please include child's current immunization record (or date this will be provided) OR Signed & Notarized Parent Affidavit of Religious Exemption of Vaccination OR Medical Waiver\*\*\*

ion	Prescribed Medication/Dosage Must come in original bottle w/doctor's note						Home	School	
Medication								🛛 Yes 🖾 No	
Ř								🛛 Yes 🗋 No	
	Has student previously received			V	Vhere/When	Educational Assistance		Where/When	
>	IEP (Individual Education Plan)	🛛 Yes 🗆 N	No			Speech Therapy	🛛 Yes 🖵 No		
istor	504 Plan	🛛 Yes 🗆 N	No			Occupational Therapy	🛛 Yes 🖵 No		
Education History	Disability of any Kind	🛛 Yes 🖵 N	١o			Behavioral Therapy	🛛 Yes 🖵 No		
ıcati	Tutoring	🛛 Yes 🗆 N	No			Behavioral Plan	🛛 Yes 🗖 No		
Edı	Last Enrolled School*	1		Dates	Attended	1	Last Grade Co	mpleted	
	School Address			Phon	e Number		Fax Number		
	*If homeschooled, please identify	curriculum ι	ised and p	proof of	f grade level comp	leted.			
	<b>3</b> Year Old Program:				□4 Year Old Pro	ogram:			
lood	<b>o D</b> 5 Full Days (8:00am – 3:00pm)			□5 Full Days (8:00am – 3:00pm)					
Preschool									
•									
	***Please include a photocopy of your child's birth certificate with this application*** Please include a letter of recommendation from your child's Youth Pastor (5 <sup>th</sup> grade-8 <sup>th</sup> grade students). Please include a recommendation from your family Pastor for your family.								
	List of Em	ergency Cor	tacts and	/or Ad	ults authorized to	Pick-up student (Other that	n Parents)		
	Name		Relation	iship	Phone #	Emerg	ency Contact?	Pick-up Person?	
	Financial Arrangements:								
	□ I/We will pay tuition in full for the school year as directed by the Financial Director.								
	□ I/We will pay tuition by enrolling in the automatic payment plan with FACTS within three (3) days of enrollment.								
	Person responsible for tuition if	different fro	om parent	s/guaro	dians:				
	Phone Number:								
	Parent/Guardian Signature:					Date:			

All required papers & registration fee must be turned in before student is considered enrolled.



## 2022-2023 Tuition & Fee Schedule Kindergarten & 1st Grade

## **Registration Fee**

New Students	\$100.00
Returning Students	\$ 50.00
Admission Testing Fee (Kindergarten & 1 <sup>st</sup> grade)	\$ 25.00

Registration Fee must be submitted with the application and is non-refundable Testing Fees due at time of test and are non-refundable

*Multi-Student Discounts	First Child	Second Child	Third Child
Fee Total	\$5,300.00	\$5,000.00	\$4,700.00
10 Months	*\$530.00/month	*\$500.00/month	*\$470.00/month

\*Monthly payment rates. \*Multiple student discounts apply only to full-time students.

Your child must be 5 by August 31<sup>st</sup>

## BEFORE/AFTER CARE (7:00AM - 7:40AM & 3:00PM - 5:30PM)

Weekly	1 <sup>st</sup> child \$70.00, 2 <sup>nd</sup> sibling \$60.00, 3 <sup>rd</sup> + sibling \$55.00
Weekly a.m. only	
Weekly p.m. only	
Daily Drop-Off a.m. & p.m	
Daily Drop-Off a.m. only	

## Terms:

- Enrollment is dependent upon a successful interview and an Assessment test.
- 5% discount on Tuition paid in full by July 31<sup>st.</sup>
- Tuition payment plans are managed by FACTS Management. There is a one-time non-refundable fee. <u>https://online.factsmgt.com/signin/4FYNS</u>
- Multi-Family, License Local Pastor discounts available.
- Incidental expenses: school supplies & field trips.



#### FINANCIAL POLICIES

- 1. Registration fee is due along with the enrollment packet.
- 2. Meet with Financial Director.
  - a. Tuition may be Paid-in-Full (in house).

b. FACTS: We partner with FACTS Management Company to manage our tuition payment program and financial assessment. You may choose either the 1<sup>st</sup>, 5<sup>th</sup>, or 20<sup>th</sup> of each month as your payment date. Automatic payments can be made from a checking or savings account or from a variety of debit/credit cards (if a debit/credit card is used, a service fee of 2.85% will be charged to your account). \*You are **not officially enrolled** until you have completed enrollment in FACTS or have paid in full.

- 3. After three attempts by FACTS to collect an overdue payment, the student may be suspended until the overdue bill is paid.
- 4. If a student's tuition is not current, the student may not re-register in LCS until all fees are paid in full.
- 5. In the event any check is returned to the school from the bank, the Financial Director will notify the parent and a return check fee (from the bank and the school) will be charged to your account. The LCS Board reserves the right to ask that future payments be made in cash, certified check or money order.
- 6. If a student is withdrawn during the school year, parents are responsible for the tuition for the entire month in which the withdrawal is made. Students on a monthly payment plan will be recalculated on a per-diem basis. No refunds for enrollment, book fees, or other charges will be made. I also understand that given the Covid-19 pandemic (and any other unforeseeable circumstances that prevent this contract from being fulfilled from circumstances that may arise which are beyond the school's control), the current school year may involve changes in my financial responsibilities to Lighthouse Christian School that I will be required and prepared to follow. I understand that specific details will be provided in a timely fashion concerning changes.
- 7. SHINE charges for before/after school care can be charged to your FACTS account or paid inhouse on the first day of each week.
- Scholarship may be available for students in Kindergarten through 8<sup>th</sup> grade. An online application is available through online.factsmgt.com (\$30.00 registration fee for this service applies). All information provided is kept strictly confidential. *Discounts:*
  - Paid-in-Full discount of 5% if payment is made on or before July 31<sup>st h</sup>.
  - Multi-family discounts will be given to students Kindergarten 8<sup>th</sup> grade.
  - Pastoral discount will be given to students who have a parent that is an active licensed Pastor.
  - Report cards will not be issued nor will permanent records be forwarded when there is an unpaid balance until payment is made in full.

# THIS POLICY IS AN AGREEMENT BETWEEN: STUDENT NAME: \_\_\_\_\_

#### SIGNATURE OF PARENT/GUARDIAN:

DATE:

FINANCIAL DIRECTOR: \_\_\_\_\_



## NOTICE OF COVID-19 NON-LIABILITY

Since Lighthouse Christian School (LCS) has taken reasonable steps to reduce the environmental, health, and safety risks, neither LCS nor any of its officers, directors, employees, agents or representatives is liable, personally or professionally, for any acts or omissions, negligent or otherwise, related to the transmission of COVID-19 or any other pathogen. By sending your child to LCS, you acknowledge that you recognize and agree to the risks.

## **DELAWARE STUDENT HEALTH FORM – CHILDREN PreK- Grade 6**

To be completed by licensed healthcare provider:

Physician (MD or DO), Clinical Nurse Specialist (APN), Advanced Practice Nurse (APN), or Physician's Assistant (PA)

To Parent or Guardian:

In order to provide the best educational experience, school personnel must understand your child's health needs. This form requests information from you (Part I) and your health care provider (Parts I, II, and III). All students in Delaware public schools must provide documentation of current immunizations. Additionally, a current (within 2 years) health examination is required upon school entry.

## Talk with your health care provider about important issues<sup>1</sup> regarding your child, such as:

- **School** (readiness or adaptation, after school, parent-teacher communication, maturity, performance, special services)
- Mental and Physical Activity (healthy weight, well-balanced diet, physical activity, limited screen time)
- **Emotional Well-Being** (family time, social interactions, self-esteem, resolving conflicts, friends)
- **Physical Growth & Development** (dental care, healthy eating, puberty)
  - **Injury & Illness Prevention & Safety** (seat belt or booster seat, bicycle safety, swimming, abuse protection, guns, fire safety, supervision, sunscreen, internet, infection, disaster planning)

**Immunizations** 

#### Immunizations Required for Newly Enrolled Students at Delaware Schools

#### **KINDERGARTEN<sup>2</sup>:**

- **DTaP/DTP:** 4 or more doses. If the 4<sup>th</sup> dose was prior to the 4<sup>th</sup> birthday, a 5<sup>th</sup> dose is required.
- **Polio**: 3 or more doses. If the 3<sup>rd</sup> dose was prior to the 4<sup>th</sup> birthday, a 4<sup>th</sup> dose is required.
- $\square$  MMR<sup>3</sup>: 2 doses. The 1<sup>st</sup> dose should be given on or after the 1<sup>st</sup> birthday. The 2<sup>nd</sup> dose should be given after the 4<sup>th</sup> birthday.
- **Hep B**<sup>3</sup>: 3 doses.
- **Varicella**<sup>4</sup>: 2 doses. The 1<sup>st</sup> dose should be given on or after the 1<sup>st</sup> birthday and the 2<sup>nd</sup> dose after the 4<sup>th</sup> birthday.

#### GRADES 1-6:

- **DTaP/DTP**: 4 or more doses. If the 4<sup>th</sup> dose was prior to the 4<sup>th</sup> birthday, a 5<sup>th</sup> dose is required. Students who start the series at age 7 or older only need a total of 3 doses. A booster dose of Td or Tdap is recommended by the Division of Public Health for all students at age 11 or five years after the last DTap, DTP, or DT dose was administered -whichever is later.
- **Polio**: 3 or more doses. If the 3<sup>rd</sup> dose was prior to the 4<sup>th</sup> birthday, a 4<sup>th</sup> dose is required.
- $\square$  **MMR**<sup>3</sup>: 2 doses. The 1<sup>st</sup> dose should be given on or after the 1<sup>st</sup> birthday. The 2<sup>nd</sup> dose should be given after the 4<sup>th</sup> birthday.
- **Hep B**<sup>3</sup>: 3 doses. For children 11 to 15 years old, two doses of a vaccine approved by CDC may be used.
- $\Box$  Varicella<sup>4</sup>: 2 doses. The 1<sup>st</sup> dose must be given on or after the 1<sup>st</sup> birthday and the 2<sup>nd</sup> dose after the 4<sup>th</sup> birthday.

#### Immunizations Strongly Recommended by the Delaware Division of Public Health

- **Influenza** (seasonal) vaccine: *each year* for *all* children (6 months and up).
- **Tetanus-Diphtheria-Pertussis (Tdap):** booster at age 11 or five years after the last dose
- Meningococcal (MCV4): all children at 11 or 12 years, and a booster does at age 16
- **Human papillomavirus vaccine (HPV):** all girls and boys (ages 11 or 12)
- **Pneumococcal vaccine (PCV13):** children with specific risk factors
- Pneumococcal vaccine (PPSV): certain high risk groups
- $\square$ Hepatitis A: unvaccinated children who are or will be at increased risk

<sup>&</sup>lt;sup>1</sup> Clinicians refer to: Bright Futures: Guidelines for Health Supervision of Infants, Children and Adolescents, (3rd ed.) AAP, 2008

<sup>&</sup>lt;sup>2</sup>Children who enter school prior to age four shall follow current Delaware Division of Public Health recommendations.

<sup>&</sup>lt;sup>3</sup>Disease histories for measles, rubella, mumps and Hepatitis B will not be accepted unless serologically confirmed.

<sup>&</sup>lt;sup>4</sup>Varicella disease history must be verified by a health care provider to be exempted from vaccination.

#### PART I – HEALTH HISTORY

To be completed by parent/guardian prior to exam The healthcare provider should review and provide comments in the last column.

Name:\_\_\_\_\_

Gender:\_\_\_\_\_ DOB:\_\_\_\_\_

|--|

Examiner:\_\_\_\_\_

	PAR	ENT	HEALTHCARE PROVIDER COMMENT		
Developmental delay (speech, ambulation, other)?	Yes	No			
Serious injury or illness?					
Medication?					
Hospitalizations?					
When? What for?					
Surgery? (List all)When?What for?					
Ear/Hearing problems?					
Heart problems/Shortness of breath?	Yes	No			
Heart murmur/High blood pressure?	Yes	No			
Dizziness or chest pain with exercise?	Yes	No			
Allergies (food, insect, other)?	Yes	No			
Family history of sudden death before age 50?	Yes	No			
Child wakes during the night coughing?	Yes	No			
Diagnosis of asthma?	Yes	No			
Blood disorders (hemophilia, sickle cell, other)?	Yes	No			
Excessive weight gain or loss?	Yes	No			
Diabetes?	Yes	No			
Loss of function of one or paired organs (eye, ear, kidney, testicle)?					
Seizures?	Yes	No			
Head injuries/Concussion/Passed out?	Yes	No			
Muscle, Bone, or Joint problem/Injury/Scoliosis?	Yes	No			
ADHD/ADD?	Yes	No			
Behavior concerns?	Yes	No			
Eye/Vision concerns? Glasses Contacts Other	Yes	No			
Dental concerns? Braces Bridge Plate Other? Date of exam	Yes	No			
Other diagnoses?	Yes	No			
Does your child have health insurance?	Yes	No			
Does your child have dental insurance	Yes	No			
Information may be shared with appropriate personnel for health and educational purposes. Parent/Guardian Signature Date					

#### PART II – IMMUNIZATIONS

Entire section below to be completed by MD/DO/APN/NP/PA Printed VAR form may be attached in lieu of completion.

Immunizations - Shaded Vaccines Required. Regulations is located at <u>Title 14 Section 804 Immunizations</u>.

DTaP/ DT	DTaP/ DT	DTaP/ DT	DTaP/ DT	DTaP/ DT
/ /	/ /		/ /	/ /
OPV/ IPV	OPV/ IPV	<b>OPV/ IPV</b>	OPV/ IPV	OPV/ IPV
				/ /
PCV7/ PCV13	PCV7/ PCV13	PCV7/ PCV13	PCV7/ PCV13	PCV7/ PCV13
				/ /
Hib	Hib	Hib	Hib	
		1 1		
MMR	MMR	НерВ /НерВ-2	НерВ /НерВ-2	НерВ
/ /	/ /	/ /	/ /	/ /
VAR	VAR	RV-2/ RV-3	RV-2/ RV-3	RV-3
/ /	/ /	/ /	/ /	/ /
MCV4	MCV4	HPV	HPV	HPV
/ /	/ /	/ /	/ /	/ /
Нер А	Нер А	Td/ Tdap	Td/ Tdap	Td
/ /	/ /	/ /	/ /	/ /
Influenza	Influenza	PPSV23	PPSV23	
Other:	Other:	Other:	Other:	Other:
1 1	1 1	/ /		/ /

## PART III – SCREENING & TESTING

Entire section below to be completed by MD/DO/APN/NP/PA

Screen	Height:Weight:B (inches) (pounds)	MI: BMI P	ercentile:BP:	Pulse:Other:
Dental Screen	<ul> <li>Problem Identified: Referred</li> <li>No Problem: Referred for pr</li> <li>No Referral: Already received</li> </ul>	evention		
Tuberculosis Screen	All new enterers must have TB test on Risk Assessment: Mantoux Skin Test: Other: (type)	Date Date	Results: Test I Results:	12 months <u>prior</u> to school entry. Required Test Not Required MM
Lead Test	Blood lead test required for childre Date: Results	-		
Other Screen	Vision: Type:	_ Date:	Results:	_ Referral: No Yes _ Referral: No Yes _ Referral: No Yes _ Date _ Date

Entire section below to be completed by MD/DO/APN/PA

PHYSICAL		Check (✔)		HEALTHCARE
EXAMINATION	NORMAL	ABNORMAL	REFERRAL	PROVIDER COMMENT
General Appearance				
Skin				
Eyes				
Ears				
Nose/Throat				
Mouth/Dental				
Cardiovascular				
Respiratory				
Thyroid				
Gastrointestinal				
Genito-Urinary				
Neurological				
Musculoskeletal				
Spinal examination				
Nutritional status				
Mental health status				

## FOR CHRONIC & LIFE THREATENING CONDITIONS:

Children with life-threatening conditions need an emergency care plan for school.

Please attach care plan, protocols, and/or emergency care plan.

Recommendations or Referrals:

DIAGNOSIS	EMERGENCY PLAN ATTACHED		CARE PLAN OR PRESCRIPTION PLAN ATTACHED	
	YES	NO	YES	NO

Print Name:	Signature:	Date:
Physician (MD or DO)	Clinical Nurse Specialist (APN) Advanced Practice N	lurse (APN) Physician Assistant (PA)
Address:	Ph	10ne:



Date:		
То:		
Phone:	FAX:	
Email:		
RE: REQUEST FOR R	RECORDS	
To Whom it May Co	oncern:	
The following stude	ent(s) has/have registered at L	ighthouse Christian School:
Name:		Grade:
Name:		Grade:
Name:		Grade:
According to the Ear	nily Piahts & Privacy Act (Rucklay	Amondmont) it is no longer possesary to ab

According to the Family Rights & Privacy Act (Buckley Amendment), it is no longer necessary to obtain written consent to release records between schools.

Please forward all school records, together with medical records for the above students(s).

Lighthouse Christian School

Deborah A. O'Neal

doneal@lighthousechristianschool.com



# **Parental/Guardian Consent for Student Information**

Lighthouse Christian School has my permission to speak with my child's present/previous school concerning their grades, test scores, IEP's, 504 plans, & behavioral records as applicable for potential enrollment at Lighthouse Christian School.

Student Name\_\_\_\_\_

Parent/Guardian Signature\_\_\_\_\_

Date\_\_\_\_\_

\*\*Information received will be provided to LCS Admissions Committee as part of the Registration process.



School Policies Acknowledgement & Release Form

Student Name: \_\_\_\_\_

#### LCS SCHOOL HANDBOOK

Grade\_\_\_\_

I hereby affirm that I have seen and reviewed the Lighthouse Christian School Handbook with an Administrator. This handbook is located on the school website at www.lighthousechristianschool.com. I will discuss it with my student.

Policies:	
Financial	Initials
Parent Statement	Initials
Christian Code of Conduct	Initials
Discipline	Initials
Dress Code	Initials
Technology Usage	Initials
Athletic	Initials
Food & Beverage	Initials
Medication & Illness	Initials
Attendance	Initials
Contact and Communication	Initials
Fire and Emergency Procedures	Initials

## **On-site Field Trips**

I give permission for my student to participate in on-site school-sponsored field trips for educational purposes that may include walking anywhere on campus.

## POSTING OF STUDENT WORK OR PICTURE ON WEBSITE

I hereby authorize and give full consent to Lighthouse Christian School or its authorized representative to reproduce, publish, and copyright all photographs, videos, and student work of my child to be used in Lighthouse Christian School literature, advertisements, websites, and other promotional purposes. Additionally, I agree that the use of the photographs, video footage, and student works may be used for an unlimited amount of time. I will not seek compensation for the use of any said items. All copies, masters, negatives, positives, and other related materials are the property of Lighthouse Christian School. Furthermore, I agree that the use of photographs, video footage, and student works does not constitute in any manner a waiver of Lighthouse Christian School's policies, programs, rules, nor does use constitute an agreement of acceptance or continuance of my child's enrollment.

Initials

Initials

Initials<u></u>

#### **Emergency Medical Release**

Initials

Although the school desires to provide a safe and enjoyable time for all students, accidents can still happen. I understand that there are risks/dangers involved with participation in school activities. In consideration of my child being allowed to participate in school activities, I assume responsibility for those ordinary and reasonable risks associated with activities. I agree to hold harmless Lighthouse Christian School, its affiliated organizations, employees, agents, and representatives, and volunteers, from any and all claims arising from my child's participation. This release agreement does not apply to claims of intentional (criminal) misconduct or gross negligence by the school, its employees, or volunteers. If such circumstances are proved in a court of law, I acknowledge and agree that the school can assume no financial liability beyond its actual liability insurance policy in force.

In case of accident, illness, or other emergency, I request that the school contact me. If the school cannot reach a parent/guardian after conscientious effort, I give permission for school staff to call paramedics or any licensed physician or dentist. If a life-threatening emergency exists, I give permission for school staff to immediately call the paramedics and then contact me as soon as possible. I authorize and consent to any x-ray examination, anesthetic, medical, dental, or surgical diagnosis or treatment, and hospital care which, in the best judgment of a licensed physician or dentist, if deemed advisable. I agree to assume the financial responsibility for expenses incurred as a result of those services being provided and/or emergency medical transportation if needed.

By signing below, I/We acknowledge and represent that I/we have READ and FULLY UNDERSTAND this Emergency Medical Release; that I/We sign it VOLUNTARILY with full intent to be bound by this release.

Parent/Guardian:

Printed Name: \_\_\_\_\_\_ Date: \_\_\_\_\_\_

Signature